

Room Reservation, Insurance, Entertainment and MC

- 1) Room Reservation-second week in September. See Facilities Rental section on the BHBL for latest information/forms. A Facilities Coordinator manages the process. There is a Facilities Use Application form to be submitted for approval.
- 2) Insurance- obtained early October after the Apple Run is completed. Insurance obtained from Rotary International <https://www.rotary.org/myrotary/en/us-rotary-club-and-district-liability-insurance-program> . Submit copy of certificate to BHBL Facilities Coordinator. See copy of insurance form in Other_Forms_Paperwork
- 3) Entertainment- Doc Springs Rehabilitated Band. Contact via phone 399-0078 no later than early September. They perform for the cost of one pie for each band member (~8). They bring all their own equipment. Club members help unload and load their equipment. There is no contract signed with them.
- 4) MC-Chris Nyhan. 399-5087 (Edward Jones Financial). He has been doing it for years. email: chris.nyhan@edwardjones.com. He uses the band's mic and speaker system. Provide a list of door prizes as well as any upcoming Rotary or community activities we would like to promote.

#1 has been done by Bob Youmans, 2-4 have been done by Mike Brewster